

FAX TRANSMITTAL SHEET

Date 6/24/99Time 2:00Total No. of pages 20 (including this sheet)TO: Brian Smith

FAX #

(323)

656-2652

Phone

Same

Comments:

Brian: Here are the accession worksheets for
the records at Archives. The retention
schedule is due to be revised this year.
Board minutes have NOT been microfilmed.
Let me know if I can be of further assistance.

Is this a reference request?

☒ Yes

No

(circle one)

FROM:

Linda Johnson 916/653-1911

California State Archives
1020 "O" Street
Sacramento, CA 95814
Phone (916) 653-7715
FAX 653-7134

e-mail ljohns06@ss.ca.gov

CALIFORNIA
STATE ARCHIVES

ACCESSION WORKSHEET**Accession No.** 90-105**Location:** B1956**ID:** **CC:** 9554 **BLT:** bd **DCF:** a **PROC:** e**PP:** cau **L:** eng **PC:** I **PD:** 1911 / 1983**Cat Code** 040 b b C-Ar=cC-Ar=eappm**Source/Donor** 110 1 b California=bBoard of Chiropractic Examiners.**Title** 245 0 0 Accreditation applications and licensing files,-f1911-1983.**Volume** 300 b b 4 cu. ft.

300 b b

Arrangement 351 b b Arranged alphabetically by name of institution or licensee.**Description** 520 b b Applications for chiropractic college accreditation and renewal, 1911-1976, and deceased chiropractor licensee files, 1933-1983. See attached transfer list for institutions and individuals.

*Note: As of 2/2/1999, the deceased licensee files cannot be located.

Restrictions 506 b b Some restriction may apply.**Repository** 851 b b California State Archives, Sacramento, CA 95814.**Preservation** LDA b b
Info.**Processing** LDC b b
Info.**ACCN:** 90-105 **ACT:** Accessioned **TAC:** 07-00-1990 **AGT:** ds**MATL:** Accreditation Applications and Licensing Files, 1911-1983**SRCE:** Board of Chiropractic Examiners

CSA-67 (7-98)

FORMA

Transfer Lists must reflect the Record Retention Schedule. To avoid delay in acceptance by the Records Center, follow instructions on the reverse.

TRANSFER LIST

9-88

Reverse For Instructions

LOCATION (4) <input type="checkbox"/> LAMM-DALE <input type="checkbox"/> SRC VAULT		DEPARTMENT Board of Chiropractic Examiners	SERIAL CODE (11) 31006	PAGE OF PAGES 1
TYPE (7)		ORGANIZATIONAL UNIT SAME	DESTRUCTION DATE (8)	TRANSFER LIST NO. (9) 90
ADDRESS NUMBER, STREET) 921 11th Street, Suite 601		DESTRUCTION METHOD (8)	BCE Box 1 VOLUME TRANSFERRED (8)	
CITY AND ZIP CODE Sacramento, CA 95814		SCHEDULE NUMBER (8)	APPROVAL NUMBER (8)	
DESCRIPTION OF RECORDS MUST BE THE SAME AS DESCRIPTION ON SCHEDULE (DOUBLE SPACE BETWEEN ENTRIES) (11)		SRC STORAGE NO. (FOR RECORDS CENTER USE ONLY) (12)	YEAR(S) COVERED BY RECORDS (13)	ARCHIVED FLAG (14)
Accreditation Applications Exempts regarding Chiro Colleges Charters, etc. 1939 Schools (Chiropractic) Sample By-Laws 1964 American Coll of Chiro, Washinton D.C. 1958 Atlantic States Chiro College 1955 Blodgett Chiro College 0000 ✓Cale College of Chiro 1925 Calif Chiro Coll Accredited & Chart 49-54 Calif Coll of Natl Heal & Arts 1938 Canadian Memorial Chiro College 1951 Carver Chiro College 1949 ✓Chiropractic Coll of America 1933 Chiro Coll of Drugless Healing 1939 Chiro inst of New York 1959 Cleveland Chiro College (formerly Ratledge College of Chiro) 1968 Clewell Chiropractic College 1924 Columbia College of Chiro & Naturopathy 1933 Columbia Institute of Chiropractic 1949 Columbia Institute of Chiro (Maryland) 1949 Colvin Chiropractic College 1939 Continental Chiro College 1936 Darling & Darling Chiro College 1940 Drown College 1948 Eastern Chiro Insitute New York 1951 Eclectic College of Chiro 1924				X
FORWARDED BY SIGNATURE <i>Kimberly Morgan</i>		TITLE Office Assistant	TELEPHONE NUMBER 445-3244	DATE 7/11/90
CHECKED BY DEPARTMENTAL COORDINATOR SIGNATURE <i>William D. Davis</i>		TITLE	TELEPHONE NUMBER 445-3244	DATE 7/11/90
RECEIVED BY SIGNATURE		TITLE	DATE	

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STATE OF CALIFORNIA

RECORDS TRANSFER LIST

FD 71 (REV. 8-88)

See Reverse For Instructions

Transfer lists must reflect the Record Retention Schedule. To avoid delay in acceptance by the Records Center, follow instructions on the reverse.

STORAGE LOCATION (4) <input type="checkbox"/> SACRA- MENTO <input type="checkbox"/> LAWN- DALE <input type="checkbox"/> SRC VALET		DEPARTMENT Board of Chiropractic Examiners	BILLING CODE (1) 31006	PAGE 2	OF PAGES
STORAGE TYPE (7)		ORGANIZATIONAL UNIT Same	DESTRUCTION DATE (2)	TRANSFER LIST NO. (8) BCE 90 Box 2	
		ADDRESS (NUMBER, STREET) 921 11th Street, Suite 601	DESTRUCTION METHOD (3)	VOLUME TRANSFERRED (9)	
		CITY AND ZIP CODE Sacramento, CA 95814	SCHEDULE NUMBER (6)	APPROVAL NUMBER (10)	

BOX NO. (10)	DESCRIPTION OF RECORDS MUST BE THE SAME AS DESCRIPTION ON SCHEDULE (DOUBLE SPACE BETWEEN ENTRIES) (11)	SAC STORAGE NO. FOR RECORDS CENTER USE ONLY (12)	YEARS COVERED BY RECORDS (13)	ARCHIVED FLAG (14)	ITEM NUMBER (15)
2	<p>Accreditation Applications</p> <p>Golden State University 1923</p> <p>Hollywood College, School of Chiro 1960</p> <p>International Chiro College Accredited 1949</p> <p>Kinetic Drugless College Chiro Inc. 1925</p> <p>Life Chiro College (Georgia) 1976</p> <p>Lincoln Chiro College 1949</p> <p>Logan College of Chiro 1959</p> <p>Los Angeles Coll of Chiro 1911</p> <p>McMillan's Institute 1924</p> <p>Mecca College of Chiro Practic 1940</p> <p>Metropolitan College 1940</p> <p>Minnesota Chiro College 1941</p> <p>Missouri Chiro College 1951</p> <p>National College of Chiropractic 1959</p> <p>Nashville College of Chiro 1946</p> <p>Naturopathic Institute of California 1933</p> <p>Nebraska Chiro College 1927</p> <p>New York School of Chiro 1925</p> <p>Northern California Chiro College 1959</p>			X	

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Sierra States University (est. 1938, San Francisco, by Floden; CA013) may have followed Golden Gate Chiropractic College & School of Physiotherapy.(CA014) The Stanford Research Institute's 1960 study lists only Golden Gate Chiropractic College (1927-1938, Berkeley, by Purviance.

RECORDS FORWARDED BY (SIGNATURE) <i>Bamberly Morgan</i>	TITLE Office Assistant	TELEPHONE NUMBER 445-3244	DATE 7/11/90
PROVED BY DEPARTMENTAL COORDINATOR (SIGNATURE) <i>Clarence D. Davis</i>		TELEPHONE NUMBER 445-3244	DATE 7/11/90
RECORDS RECEIVED BY (SIGNATURE)	TITLE	DATE	

OF CALIFORNIA

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ORDS TRANSFER LIST

1 REV. 9-88

See Reverse For Instructions

AGE LOCATION (4)
ACRA- ☐ LAWN- ☐ SRC ☐
MENTO ☐ SALE ☐ VAULT
RAGE TYPE (7)

DEPARTMENT Board of Chiropractic Examiners	BILLING CODE (1) 31006	PAGE OF PAGES 3
ORGANIZATIONAL UNIT Same	DESTRUCTION DATE (2)	TRANSFER LIST NO. (3) BCE 90 Box 3
ADDRESS (NUMBER, STREET) 921 11th Street, Suite 601	DESTRUCTION METHOD (3)	VOLUME TRANSFERRED (3)
CITY AND ZIP CODE Sacramento CA 95814	SCHEDULE NUMBER (3)	APPROVAL NUMBER (3)

7X 2. 0	DESCRIPTION OF RECORDS MUST BE THE SAME AS DESCRIPTION ON SCHEDULE (DOUBLE SPACE BETWEEN ENTRIES) (11)	SRC STORAGE NO. (FOR RECORDS CENTER USE ONLY) (12)	YEARS COVERED BY RECORDS (13)	RECORDS CENTER WILL NOT ACCEPT A TRANSFER LIST WITHOUT THIS INFORMATION	
				ARCHIVED FLAG (14)	ITEM NUMBER (15)
3	Accreditation Applications Northwestern Chiro Collage 1959 Oakland Chiropractic College 1920 Pasadena College of Chiro 1944 Pennsylvania College of Chiro 1939 Pacific College of Chiro & Drugless Therapy 1933 Palmer College of Chiro 1976 Rest View University of Chiro, Ind-1949 St. Louis Chro College 1922 St. Paul Chiro College 1949 San Diego School of Chiro 1922 San Francisco College of Chiro 1925 Seattle College of Chiro 1927 Sherman College of Chiro 1976 ✓Sinclair College of Chiro 1939 ✓Southern Calif College of Chiro 1945 Standard Chiropractic College 1922 Standard School of Chiro-New York 1941 Texas Chiro College 1959 University of Natural Healing Arts 1949 Washington, Booker T. Institute, Inc. (10) 1949 Western Chiro Educational Accrediting Agency 1955 Western States College of Chiropractic 1951 Western College of Chiropractic 1958 Western University 1948 Westlake Grad School of Chiro 1954			X	

ORDS FORWARDED BY (SIGNATURE) <i>Kimberly Rogan</i>	(TITLE) Office Assistant	TELEPHONE NUMBER 445-3244	DATE 7/11/90
VED BY DEPARTMENTAL COORDINATOR (SIGNATURE) <i>Clarence D. Davis</i>	(TITLE)	TELEPHONE NUMBER 445-3244	DATE 7/11/90
ORDS RECEIVED BY (SIGNATURE)	(TITLE)		DATE

STATE OF CALIFORNIA

Transfer lists must reflect the Record Retention Schedule. To avoid delay in acceptance by the Records Center, follow instructions on the reverse.

CORDS TRANSFER LIST

71 (REV. 5-82)

See Reverse For Instructions

DRAGE LOCATION (A) SACRAMENTO <input type="checkbox"/> LAWNDALE <input type="checkbox"/> SAC VALLEY <input type="checkbox"/>	DEPARTMENT Board of Chiropractic Examiners	BILLING CODE (11) 31006	PAGE OF PAGES 4
DRAGE TYPE (7)	ORGANISATIONAL UNIT Same	DESTRUCTION DATE (8)	TRANSFER LIST NO. (9) BCE 90 Box 4
	ADDRESS (NUMBER, STREET) 921 11th Street, Suite 601	DESTRUCTION METHOD (10)	VOLUME TRANSFERRED (13) CU FT.
	CITY AND ZIP CODE Sacramento, CA 95814	SCHEDULE NUMBER (12)	APPROVAL NUMBER (14)

BOX NO. (10)	DESCRIPTION OF RECORDS MUST BE THE SAME AS DESCRIPTION ON SCHEDULE (DOUBLE SPACE BETWEEN ENTRIES) (11)	SAC STORAGE NO. (FOR RECORDS CENTER USE ONLY) (12)	YEARS COVERED BY RECORDS (13)	ARCHIVES FLAG (14)	ITEM NUMBER (15)
4	LICENSEES (Deceased)			X	
	Ettinghausen, Nial B 5610 1942-83				
	Fay, Norman Eugene 9526 1961-83				
	Felton, Leonard H. 7648 1950-83				
	Grimm, Carl Walter E 9030 1958-83				
	Hiroshima, William Y. 4105 1936-83				
	Hixon, Jerard E. 8435 1954-83				
	Johnsen, Forrest W. 8827 1956-83				
	Krocker, Pete K. 8959 1957-83				
	Langley, Clifton E. 7104 1948-83				
	Lunde, Leslie Bedell 3599 1933-83				
	Marlowe, Ann B. 7485 1949-83				
	Maurice, Frank B. 7683 1950-84				
	Meisser, Milton Duane 8639 1955-83				
	Miller, Norman H. 8783 1956-83				
	Parker, Harry Lavern 7930 1951-83				
	Passero, Arturo S. 8227 1953-83				
	Reed, Herbert W. 2766 1928-83				
	Wofford, Lloyd O. 9888 1964-83				
	Rollins, Vernal K. 13656 1980-83				
	Ryberg, Harry L. 5581 1942-79				
	Smothers, Rebecca L. 13394 1980-83				
	Stewart, LeRoy E. 6919 1948-83				
	Stone, Martin Robert Applicant 1980				
	Webb, Robert B. 6932 1948-83				
	Goldstein, Jack Wolfe 3616 1933-83				

COPIES FORWARDED BY SIGNATURE <i>Bentley Morgan</i>	TITLE Office Assistant	TELEPHONE NUMBER 445-3244	DATE 7/11/90
COPIES BY DEPARTMENTAL COORDINATOR SIGNATURE <i>Charles R. Davis</i>		TELEPHONE NUMBER 445-3244	DATE 7/11/90
COPIES RECEIVED BY SIGNATURE	TITLE		DATE

RECORDS CENTER WILL NOT ACCEPT A TRANSFER LIST WITHOUT THIS INFORMATION

Not
07/11/90

3488
2/1/99

ACCESSION WORKSHEET**Accession No.** 90-126**Location:** B2555-B2556**ID:****CC:** 9554**BLT:** bd**DCF:** a **PROC:** e**PP:** cau**L:** eng**PC:** I**PD:** 1923 / 1975**Cat Code** 040 b b C-Ar=cC-Ar=cappm**Source/Donor** 110 1 b California.=bBoard of Chiropractic Examiners.**Title** 245 0 0 Administrative files,=f1923-1975.**Volume** 300 b b 4 cul. ft.

300 b b 2 bound volumes

Arrangement 351 b b See attached.**Description** 520 b b Procedure manuals, annual reports, reciprocity logs, exam tally sheets, examiner's questions and answers, license logs, and board minutes. See attached for details.**Restrictions** 506 b b Some materials are restricted.**Repository** 851 b b California State Archives, Sacramento, CA 95814.**Preservation** LDA b b
Info.**Processing** LDC b b
Info.**ACCN:** 90-126**ACT:** Accessioned**TAC:** 08-00-1990**AGT:** ds**MATL:** Administrative Files, 1923-1975**SRCE:** Chiropractic Examiners, Board of

CSA-67 (7-98)

OF CALIFORNIA

Transfer lists must reflect the Record Retention Schedule. To avoid delay in acceptance by the Records Center, follow instructions on the reverse.

NRDS TRANSFER LIST

REV. 3-82

See Reverse For Instructions

USE LOCATION (4)

ERA- ☐ LARV- ☐ SRC ☐

AGE TYPE (7)

DEPARTMENT

Board of Chiropractic Examiners

SELLING CODE (1)

31006

PAGE OF PAGES

1 4

ORGANIZATIONAL UNIT

Same

DESTRUCTION DATE (2)

TRANSFER LIST NO. (3)

BCE 90 BOX 5

ADDRESS (NUMBER, STREET)

921 11th Street, Suite 601, SAC

DESTRUCTION METHOD (3)

DO NOT

VOLUME TRANSFERRED (3)

CALL PT.

CITY AND ZIP CODE

Sacramento, CA 95814

SCHEDULE NUMBER (3)

APPROVAL NUMBER (3)

DESCRIPTION OF RECORDS MUST BE THE SAME AS DESCRIPTION ON SCHEDULE (DOUBLE SPACE BETWEEN ENTRIES) (11)	SRC STORAGE NO. (FOR RECORDS CENTER USE ONLY) (12)	YEARS COVERED BY RECORDS (13)	ARCHIVES FLAG (14)	ITEM NUMBER (15)
Procedure Manuals 2000		1969-1977	X	
Annual Report		1923-24	X	
Pacific States Chiro. College Application		1978	X	
Reciprocity Log		1934-1963	X	
Exam Tally Sheets		1/55-3/73	X	
Minutes Volume 1		2/1923-5/1928	X	
Minutes Volume 2		6/1928-1/1935	X	

RECORDS CENTER WILL NOT ACCEPT A TRANSFER LIST WITHOUT THIS INFORMATION

FORWARDED BY (SIGNATURE) <i>Sam Morgan</i>	TITLE Office Assistant	TELEPHONE NUMBER 445-3244	DATE 8/1/90
APPROVED BY DEPARTMENTAL COORDINATOR (SIGNATURE) <i>William R. Davis</i>	TITLE Executive Director	TELEPHONE NUMBER 445-3244	DATE 8/1/90
DATE RECEIVED BY (SIGNATURE)	TITLE		DATE

IN CALIFORNIA

Transfer lists must reflect the Record Retention Schedule. To avoid delay in acceptance by the Records Center, follow instructions on the reverse.

RDS TRANSFER LIST

REV. 9-82

See Reverse For Instructions

SEE LOCATION (4)
CRA- ☐ LAYMAN- ☐ SRC- ☐
NTO- ☐ DALE- ☐ VAULT

SEE TYPE (7)

DEPARTMENT Board of Chiropractic Examiners	BILLING CODE (1) 31006	PAGE OF PAGES 2 4
ORGANIZATIONAL UNIT Same	DESTRUCTION DATE (2)	TRANSFER LIST NO. (3) BCE 90 Box 6
ADDRESS (NUMBER, STREET) 921 11th Street, Suite 601	DESTRUCTION METHOD (2) DO NOT	VOLUME TRANSFERRED (3)
CITY AND ZIP CODE Sacramento, CA 95814	SCHEDULE NUMBER (2)	APPROVAL NUMBER (2)

DESCRIPTION OF RECORDS MUST BE THE SAME AS DESCRIPTION ON SCHEDULE (DOUBLE SPACE BETWEEN ENTRIES) (11)	SRC STORAGE NO. (FOR RECORDS CENTER USE ONLY) (12)	YEARS COVERED BY RECORDS (13)	ARCHIVES FLAG (14)	ITEM NUMBER (15)
State Board of Chiro. Examiners Questions & Answers				
Volume 1		1/1930-1/1940	X	
Volume 2		7/1941-7/1950	X	
Volume 3		7/1951-1/1958	X	
Volume 4		7/1958-1/1965	X	
Volume 5		7/1965-7/1968	X	
Volume 6		11/1968-3/1970	X	

RECORDS CENTER WILL NOT ACCEPT A TRANSFER LIST WITHOUT THIS NOTIFICATION

FORWARDED BY (SIGNATURE) <i>Don Morgan</i>	TITLE Office Assistant	TELEPHONE NUMBER 445-3244	DATE 8/1/90
ED BY DEPARTMENTAL COORDINATOR (SIGNATURE) <i>Steven D. Davis</i>	TITLE Executive Director	TELEPHONE NUMBER 445-3244	DATE 8/1/90
RECEIVED BY (SIGNATURE)	TITLE		DATE

OF CALIFORNIA

Transfer lists must reflect the Record Retention Schedule. To avoid delay in acceptance by the Records Center, follow instructions on the reverse.

RECORDS TRANSFER LIST

REV. 9-88

See Reverse For Instructions

USE LOCATION (4)

CRA- ☐ LAMM- ☐ SRC- ☐
NTO DALE VAULT

AGE TYPE (7)

DEPARTMENT Board of Chiropractic Examiners	BILLING CODE (1) 21006	PAGE OF PAGES 3 4
ORGANIZATIONAL UNIT SABQ	DESTRUCTION DATE (8)	TRANSFER LIST NO. (9) BCE 90 BOX 7
ADDRESS (NUMBER, STREET) 921 11th St., Suite 601	DESTRUCTION METHOD (6) DO NOT	VOLUME TRANSFERRED (5)
CITY AND ZIP CODE Sacramento, CA 95814	SCHEDULE NUMBER (3)	APPROVAL NUMBER (10)

DESCRIPTION OF RECORDS MUST BE THE SAME AS DESCRIPTION ON SCHEDULE (DOUBLE SPACE BETWEEN ENTRIES) (11)	SRC STORAGE NO. (FOR RECORDS CENTER USE ONLY) (12)	YEARS COVERED BY RECORDS (13)	ARCHIVES FLAG (14)	ITEM NUMBER (15)
Board Minutes Volume 3		2/8/35-5/28/49	X	
Volume 4		7/10/49-12/1959	X	
Volume 5		1/1960-12/1974	X	

RECORDS CENTER WILL NOT ACCEPT A TRANSFER LIST WITHOUT THIS INFORMATION

RECS FORWARDED BY (SIGNATURE) <i>Don Morgan</i>	(TITLE) Office Assistant	TELEPHONE NUMBER 445-3244	DATE 8/1/90
RECS BY DEPARTMENTAL COORDINATOR (SIGNATURE) <i>James R. Davis</i>	Executive Director	TELEPHONE NUMBER 445-3244	DATE 8/1/90
RECS RECEIVED BY (SIGNATURE)	(TITLE)		DATE

F CALIFORNIA

Transfer lists must reflect the Record Retention Schedule. To avoid delay in acceptance by the Records Center, follow instructions on the reverse.

RDS TRANSFER LIST

REV. 3-98

See Reverse For Instructions

DE LOCATION (4)
☐ LAWN
☐ DALE
☐ SRC
☐ VAULT

SEE TYPE (7)

DEPARTMENT Board of Chiropractic Examiners	CALLING CODE (1) 21006	PAGE OF PAGES 4 4
ORGANIZATIONAL UNIT Same	DESTRUCTION DATE (2)	TRANSFER LIST NO. (3) BCE 90 Box 8
ADDRESS (NUMBER, STREET) 921 11th St., Suite 601	DESTRUCTION METHOD (2) DO NOT	VOLUME TRANSFERRED (3)
CITY AND ZIP CODE Sacramento, CA 95814	SCHEDULE NUMBER (2)	APPROVAL NUMBER (3)

DESCRIPTION OF RECORDS MUST BE THE SAME AS DESCRIPTION ON SCHEDULE (DOUBLE SPACE BETWEEN ENTRIES) (11)	SRC STORAGE NO. (FOR RECORDS CENTER USE ONLY) (12)	YEARS COVERED BY RECORDS (13)	ARCHIVES FLAG (14)	ITEM NUMBER (15)
License Log #1-6999		2/1923-1/1948	X	
License Log 7000-11041		7/1948-11/1973	X	
Exam Application Register 1948-1980		1948-1980	X	
Log Alpha Order, Student name/License # and School Codes		No Dates	X	
Register of License receipts		1923-1937	X	
Exam Register		9/1924-7/1945	X	

RECORDS CENTER WILL NOT ACCEPT A TRANSFER LIST WITHOUT THIS INFORMATION

DS FORWARDED BY (SIGNATURE) <i>[Signature]</i>	(TITLE) Office Assistant	TELEPHONE NUMBER 445-3244	DATE 8/1/90
DS BY DEPARTMENTAL COORDINATOR (SIGNATURE) <i>[Signature]</i>	Executive Director	TELEPHONE NUMBER 445-3244	DATE 8/1/90
DS RECEIVED BY (SIGNATURE)	(TITLE)		DATE

OF CALIFORNIA

and Retention Schedule. To avoid delay in acceptance by the Records
the reverse.

RDS TRANSFER LIST

REV. 3-82

See Reverse For Instructions

RE LOCATION (4)
☐ LAWN-
 TO ☐ DALS ☐ SEC
☐ VAULT

SEE TYPE (7)

Board of Chiropractic Examiners

ORGANIZATIONAL UNIT

Same

ADDRESS (NUMBER, STREET)

921 11th Street, Ste. 601

CITY AND ZIP CODE

Sacramento, CA 95814

SERIAL CODE (1)

31006

DESTRUCTION DATE (2)

DESTRUCTION METHOD (3)

SCHEDULE NUMBER (6)

PAGE OF PAGES

1

1

TRANSFER LIST NO. (5)

BCE 90 Box 9

VOLUME TRANSFERRED (4)

APPROVAL NUMBER (8)

DESCRIPTION OF RECORDS
 MUST BE THE SAME AS DESCRIPTION ON SCHEDULE
 (DOUBLE SPACE BETWEEN ENTRIES)
 (11)

SRC STORAGE NO.
 (FOR RECORDS CENTER
 USE ONLY)
 (12)

YEARS COVERED
 BY RECORDS
 (13)

ARCHIVES
 FILE
 (14)

ITEM
 NUMBER
 (15)

Examination Records - BCE

Examination Records - BCE

Both books include: Students name,
 address, ID#, test subjects & scores,
 average score, College attended.

1946-1963

1963-1975

X

X

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IS FORWARDED BY (SIGNATURE)

Office Assistant

TELEPHONE NUMBER

445-3244

DATE

8/7/90

ED BY DEPARTMENTAL COORDINATOR (SIGNATURE)

Executive Director

TELEPHONE NUMBER

445-3244

DATE

8/7/90

IS RECEIVED BY (SIGNATURE)

(TITLE)

DATE

ACCESSION WORKSHEET

Accession No. 91-72

Location: B2322

ID:

CC: 9554

BLT: bd

DCF: a

PROC: e

PP: cau

L: eng

PC: I

PD: 1923 / 1975

Cat Code 040

b b

C-Ar-cC-Ar=exppm

Source/Donor 110

1 b

California.-bBoard of Chiropractic Examiners.

Title 245

0 0

Administrative and fiscal records,-f1923-1975.

Volume 300

b b

1 cu. ft.

300

b b

Arrangement 351

b b

See attached.

Description 520

b b

See attached. Includes control ledger, name change log, reinstated licenses, retired chiropractors, reciprocity, and renewal tally count.

Restrictions 506

b b

None

Repository 851

b b

California State Archives, Sacramento, CA 95814.

Preservation LDA

b b

Info.

Processing LDC

b b

Info.

ACCN: 91-72

ACT: Accessioned

TAC: 02-00-1991

AGT: ds

MATL: Administrative and Fiscal Records, 1923-1975

SRCE: Board of Chiropractic Examiners

CSA-67 (7-98)

STATE OF CALIFORNIA

RECORDS TRANSFER LIST

D 71 (REV. 9-82)

See Reverse For Instructions

Transfer lists must reflect the Record Retention Schedule. To avoid delay in acceptance by the Records Center, follow instructions on the reverse.

DEPARTMENT Board of Chiropractic Examiners		BILLING CODE (1) 31006	PAGE 1
ORGANIZATIONAL UNIT Same		DESTRUCTION DATE (2) 2038	TRANSFER LIST NO. (3) BCE 98 10
DRABE LOCATION (4) SACRAMENTO <input type="checkbox"/> LAVERDALE <input type="checkbox"/> SFO VAULT <input type="checkbox"/>	ADDRESS NUMBER, STREET 3401 Polson Blvd., Ste B	DESTRUCTION METHOD (5) Confidential	VOLUME TRANSFERRED (6) .1 cubic ft.
CITY AND ZIP CODE Sacramento, CA 95816	SCHEDULE NUMBER (8) 1988-001	APPROVAL NUMBER (7) 88-349	

BOX NO. (10)	DESCRIPTION OF RECORDS MUST BE THE SAME AS DESCRIPTION ON SCHEDULE (ORABLE SPACE BETWEEN SECTIONS) (11)	SRC STORAGE NO. (FOR RECORDS CENTER USE ONLY) (12)	YEARS COVERED BY RECORDS (13)	ARCHIVE FLAS (14)	ITEM NUMBER (15)
10	Control Ledger 1929 to 1940 Name change log 1929 to 1950 Reinstated licenses 1975 Retired Chiropractors 1973-74 Reciprocity 1970's				

RECORDS CENTER WILL NOT ACCEPT A TRANSFER LIST WITHOUT THIS INFORMATION

COPIES FORWARDED BY (SIGNATURE) <i>Kimberly Morgan</i>	DATE 04/11	TELEPHONE NUMBER 739-3445	DATE 2/5/91
COPIES BY DEPARTMENTAL COORDINATOR (SIGNATURE) <i>William D. Davis</i>	EXECUTIVE DIRECTOR	TELEPHONE NUMBER 739-3445	DATE 2/5/91
COPIES RECEIVED BY (SIGNATURE)	(TITLE)		DATE

STATE OF CALIFORNIA

Transfer lists must reflect the Record Retention Schedule. To avoid delay in acceptance by the Records Center, follow instructions on the reverse.

CORDS TRANSFER LIST

71 REV. 9-88

See Reverse For Instructions

DEPARTMENT Board of Chiropractic Examiners		BILLING CODE (1) 31006	PAGE 1	OF 1	PAGES
ORGANIZATIONAL UNIT Same		DESTRUCTION DATE (2)	TRANSFER LIST NO. (3) BCE 91 REC 11		
ADDRESS (NUMBER, STREET) 3401 Polson Blvd., Ste B		DESTRUCTION METHOD (4) Confidential	VOLUME TRANSFERRED (5) 1 cubic ft.		
CITY AND ZIP CODE Sacramento, CA 95816		SCHEDULE NUMBER (6) 1988-001	APPROVAL NUMBER (7) 88-349		

BOX NO. (10)	DESCRIPTION OF RECORDS MUST BE THE SAME AS DESCRIPTION ON SCHEDULE (DOUBLE SPACE BETWEEN ENTRIES) (11)	SRC STORAGE NO. (FOR RECORDS CENTER USE ONLY) (12)	YEARS COVERED BY RECORDS (13)	ARCHIVE FLAG (14)	ITEM NUMBER (15)
11	<p>Renewals Tally Count-Forfeiture Lists Deletion List, Etc.</p> <p>California Nurses and Technician Assoc.</p>			X	
				X	

RECORDS CENTER WILL NOT ACCEPT A TRANSFER LIST WITHOUT THIS INFORMATION

RECORDS FORWARDED BY (SIGNATURE) <i>Kim Morgan</i>	(TITLE) Office Assistant	TELEPHONE NUMBER 739-3445	DATE 3-20-91
APPROVED BY DEPARTMENTAL COORDINATOR (SIGNATURE) <i>Charles R. Davis</i>	Executive Director	TELEPHONE NUMBER 770-7445	DATE 3-20-91
RECORDS RECEIVED BY (SIGNATURE)	(TITLE)		DATE

FROM: CALIFORNIA

RECORDS RETENTION SCHEDULE

APPROVAL REQUEST

7-2000 (6-91)

Submit three copies with three copies of the
Records Retention Schedule, STD. 73.

DEPARTMENT OF GENERAL SERVICES
OFFICE OF RECORDS MANAGEMENT
428 J Street, Suite 390
Sacramento, CA 95814 (or IMS C-40)

(916) 445-2294 or ATSS 8-485-2294

NEW SCHEDULE
INFORMATION
(If applicable)

(6) SCHEDULE NUMBER

(8) SCHEDULE DATE

(7) NUMBER OF PAGES

(9) CUBIC FEET (Total Schedule)

PREVIOUS SCHEDULE
INFORMATION
(If applicable)

(6) SCHEDULE NUMBER(S)

(10) APPROVAL NUMBER(S)

(11) APPROVAL DATE

(12) PAGE NUMBER(S) REVISED

ART I - AGENCY STATEMENTS

As the program manager (or person authorized to sign for the program manager) directly responsible for the records listed on the attached schedule, I certify that all records are listed, that I have reviewed the need for the records, (per Section 1611 of the State Administrative Manual) that each retention period is necessary and correct as scheduled, and (for a revised schedule) that all items on the previous schedule have been accounted for.

SIGNATURE - MANAGER DIRECTLY RESPONSIBLE FOR THE RECORDS

(14) TITLE

(15) DATE SIGNED

In accordance with Government Code 14755, approval of the attached Records Retention Schedule by the Department of General Services is hereby requested. Retention periods have been established by this agency after a careful evaluation of all the factors listed in Section 1667 of the State Administrative Manual.

I hereby certify that I am authorized to act on behalf of the head of this agency in matters pertaining to the retention and disposal of records. (Per Section 1611 of the State Administrative Manual.)

SIGNATURE - RECORDS MANAGEMENT COORDINATOR

(17) TITLE

(18) TELEPHONE

(20) DATE SIGNED

ART II - DEPARTMENT OF GENERAL SERVICES APPROVAL (Per Government Code Section 14755)

SIGNATURE - DGS CONSULTANT

(19) APPROVAL NUMBER

(21) DATE SIGNED

ART III - ARCHIVAL SELECTION (Per Government Code Section 14755)

ATTACHED RECORDS RETENTION SCHEDULE.

☐ Contains no material subject to further review by the California State Archives

☒ Contains material subject to archival review. Items stamped "Hold/Notify Archives" may not be destroyed without clearance by the Secretary of State. (Per Section 1614 of the State Administrative Manual.)

SIGNATURE - CHIEF OF ARCHIVES

(22) DATE SIGNED

CALIFORNIA
STATE ARCHIVES

JAN 26 1995

RECORDS RETENTION SCHEDULE

SCL-70 (REV. 5-89)

See Instructions on reverse
and to SACS 1000

DEPARTMENT (1)		SCHEDULE NUMBER (2)		DATE (4)	
BOARD OF CHIROPRACTIC EXAMINERS		1995-1		Nov 22, 1994	
ORGANIZATIONAL UNIT		PAGE 1		OF 4 PAGES (4)	
ADDRESS (Number Street City)		DEPARTMENT OF GENERAL SERVICES APPROVAL NUMBER (3)			
3401 Folsom Blvd, Ste B, Sacramento CA		94.315			

ITEM NUMBER (1) (Help space between items)	CUBIC FEET (2) (Help space between items)	CALIFORNIA STATE ARCHIVES (3) (Help space between items)	TITLE AND DESCRIPTION OF RECORDS (4) (Help space between items)	TOTAL (5) (10)	RETENTION			PVA (6) (8)	REMARKS
					OFFICE (11)	DEPT. (12)	SFO (14)	TOTAL (15)	
1.	165.0	TRANSFER TO ARCHIVES	License Files : Includes licenses for the chiropractors in California, renewal and reinstatement applications. Some also include certificates of forfeiture of license to practice chiropractic.	P X 5			20	25	-Retention Criterion: Decision by Executive Director -Destruction Criterion: White paper recycle, except exempt records which should be destroyed confidentially from date of last action Hold/Notify Archives Partial list in data Processing- Dept of Consumer Affairs
2.	3.0	TRANSFER TO ARCHIVES	Reciprocity: Includes application and correspondence	P 5				5	from date of final action
3.	26.0		Examination Material: Includes exam questions, answer keys and transcripts of the examination on mini-cassette tapes	P 1				1	

J 5. 24 1999 02:54PM P3

PHONE NO. : 916 653 7363

ROM : CALIFORNIA STATE ARCHIVES

RECORDS RETENTION SCHEDULE

STD. 78 (REV. 5-82)

See instructions on reverse
and in S&M 1000

DEPARTMENT (A)	SCHEDULE NUMBER (B)	DATE (C)
BOARD OF CHIROPRACTIC EXAMINERS CHIROPRACTIC UNIT	1995-1 PAGE 2	Nov 22, 1994 OF 4
ADDRESS (Number) 3401 Folsom Blvd, Ste B, Sacramento	CITY	DEPARTMENT OF GENERAL SERVICES APPROVAL NUMBER (H) 94.315

ITEM NUMBER (Table uses business listing)	CUBIC FEET (Table uses business listing)	CALIFORNIA STATE ARCHIVES USE ONLY	TITLE AND DESCRIPTION OF RECORDS (Table uses business listing)	RECORD TYPE (11)	TOTAL (12)	OFFICE (13)	DEPT. (14)	SPC (15)	TOTAL (16)	REMARKS (17)
4.	9.0		Chiropractic Corporation files: Includes application and Secretary of State filings.	P	1	1			1	after corporation terminates
5.	9.0	TRANSFER TO ARCHIVES	Continuing Education Files: Includes seminar information, disciplinary information, disciplinary list and agenda notices	P	1	1	1		2	from program date
6.	3.0		Referral Service Files: Includes application, Fictitious Name Statement, list of member doctors, approval letter.	P	1	1	1		2	from termination date
7.	30.0	TRANSFER TO ARCHIVES	Complaints against chiropractors: Includes active and closed files of consumer complaint information	P	5	5			5	from closure date of last complaint Government Code 6254 Section 25
8.	97.0	TRANSFER TO ARCHIVES	Investigation files: Includes letters of complaints, investigation reports, accusation, stipulation, final decision, revoked licenses	P	5	5		5	10	from date of final action Government Code 6254 Section 25
9.	3.0	TRANSFER TO ARCHIVES	Board Meeting Agenda Material	P	1	1			1	

RECORDS RETENTION SCHEDULE

SFL 73 (REV. 8-89)

See Instructions on reverse
and to SFL 1000

DEPARTMENT (1)	SCHEDULE NUMBER (2)		DATE (3)
BOARD OF CHIROPRACTIC EXAMINERS	1995-1	Nov 22, 1994	
ORGANIZATIONAL UNIT	PAGE 3	OF 4	PAGES (4)
ADDRESS (Number) 3401 Folsom Blvd, Ste B, Sacramento	DEPARTMENT OF GENERAL SERVICES APPROVAL NUMBER (5)		

ITEM NUMBER (Multiple entries between 1 and 15)	CLINIC FEET - (Multiple entries between 1 and 15)	CALIFORNIA STATE ARCHIVES LINE ONLY	TITLE AND DESCRIPTION OF RECORDS (Multiple entries between items)	RETENTION				REMARKS
				OFFICE (10)	DEPT. (11)	SFO (12)	TOTAL (13)	
10.	8.0	TRANSFER TO ARCHIVES	Chron Files: Correspondence that is turned out by month	P	2		2	
11.	10.0		Personnel Records: Includes Board members, Commissioners Proctors, and Office Staff	P	5		5	
12.	2.0	TRANSFER TO ARCHIVES	Minutes: Includes the minutes from the Board of Chiropractic Examiners Meetings	P	10	89	99	may be historical record
13.	1.0	TRANSFER TO ARCHIVES	Logs: Includes a log of chiro's that took the exam and passed and a chiro doctors' registry	P	X 5	94	99	from date of 1st exam may be historical record
14.	22.0	TRANSFER TO ARCHIVES	Applications: Includes request for exam, college certificates, fingerprint cards, notice of appearance, results of exams (includes inactive files)	P	2		2	from date of last exam Government Code 6254
15.	3.0		Budget Material: Includes general ledger trial balance, in-state travel schedule, program element statement, revolving fund accountability, statement of revenue, and schedule of equipment, BCP's	P	3		3	from end of fiscal year

Jun. 24 1999 02:56PM PS

PHONE NO. : 916 653 7363

ROM : CALIFORNIA STATE ARCHIVES

RECORDS RETENTION SCHEDULE

STD. 73 (REV. 1-82)

See instructions on reverse
and in SAM 1003

DEPARTMENT (1)	SCHEDULE NUMBER (2)	DATE (3)
BOARD OF CHIROPRACTIC EXAMINERS	1995-1	Nov 22, 1995
ORGANIZATIONAL UNIT	PAGE 4	F 4

ADDRESS (4)	DEPARTMENT OF GENERAL SERVICES APPROVAL NUMBER (5)
3401 Folsom Blvd, Ste B, Sacramento CA	94.315

ITEM NUMBER (1)	CUBIC FEET - (2) (Note space between feet and number)	CALIFORNIA STATE ARCHIVES USE ONLY (3)	TITLE AND DESCRIPTION OF RECORDS (4) (Note space between items)	RETENTION				PMS REMARKS (10)
				OFFICE (11)	DEPT. (12)	SAC (13)	TOTAL (14)	
15.	44.0	TRANSFER TO FEDERAL ARCHIVES	Board Rules, Regulations and Proposed Changes, AG Opinions			20	25	from publication or cange
16.	6.0		Doctors of Chiropractic and regulation pamphlets of act regulating the practice of chiropractic with rules and regs			5	5	from date of publication
17.	3.0	TRANSFER TO FEDERAL ARCHIVES	Unlicensed Violators: includes request for service investigator reports and correspondence			5	5	from date of final acton
18.	2.0	TRANSFER TO FEDERAL ARCHIVES	University of Pasadena Files: includes faculty members, correspondence, and exam- ination material			5	5	from fina date
19.	11.0	TRANSFER TO FEDERAL ARCHIVES	General Files: Filed A to Z misc. correspondence and stat reports			5	5	from fina date